

Town of Danville
Unapproved Selectboard Minutes
May 20, 2021
Danville Town Hall (6:00 pm)

Board Members Present Using Zoom: Eric Bach, Kellie Merrell, Kristin Franson and Peter Griffin

Board Members Present: Ken Linsley

Others Present Using Zoom: Jim Brimblecombe, Keith Gadapee, Cameron Horne, Allison Horne, Sam Bromberg, Caleb Clark, Anna Berg, Greg Prior, Jenni Lavoie, Marie Langmaid, Mike Kelley and Jeff Smalley

Others Present: Audrey DeProspero, Lance Horne, Nancy Tirozzi, Anthony Tirozzi, Walter McNeil, Paul Olander and Glenn Herrin

1. **Meeting was called to order** by Chair Ken Linsley at 6:00 pm.
2. **Additions to the agenda:**
 - Update on Recycle Center
 - Jenni Lavoie, Planning Commission Chair - Apply for Designated Village Center status for North Danville
 - Town Contact for ARPA funding
 - Change to letter to AOT for West Danville
 - Flag expenditure
3. *Motion by Kellie Merrell, 2nd by Peter Griffin to approve **minutes** of the **Regular meeting of May 6, 2021** as written. Vote 5-0-0. All in favor.*
4. **Visitor**
 - Walter McNeil - NEKWMD – Northeast Kingdom Waste Management District received \$60,000 from ANR (Agency of Natural Resources) toward purchase of vehicle which will cost \$100,000 and be purchased by the end of 2021. A \$250,000 Organics Infrastructure Grant will be awarded to groups that would improve the total amount of food waste that can be processed. There are now three bidders as one from the four has dropped out. No action has been taken yet. Information is still in discussion stages. The District expenses exceeded April's revenues due to one paycheck cycle in April. The District cannot process plastic film and has stopped accepting it.
 - Jim Brimblecomb & Paul Olander – Potential Sewer addition discussion

Ken Linsley noted Jim Brimblecomb and Paul Olander were present to speak on the treatment capacity of the wastewater plant in regard to potential sewer additions. The concern is for Flow, BOD and TSS, and nutrients like nitrogen and phosphorus. Limits and what the Town can do about it will also be addressed.

Paul Olander looked at plant data for the last 3 years and the estimated flow and BOD of the proposed discharges in the two submittals to determine what is left for capacity. BOD (waste strength) and flow is primary concern. Currently at 77 lbs. per day (67% of the 115 per day design). Flow capacity is at 58% (design is 60,000 gallons per day). The difference in these percentages may indicate some high strength wastes being discharged to the system. Higher strength is from anything other than residential waste. Inflow and infiltration discussed. Camera work discussed to view piping in collection system. Sewer treatment plant does waste breakdown with bacteria and oxygen. Lagoon treatments is what town has. Discussion on anaerobic reactor cell and putting baffle in pond and hydraulic curtain and sludge removal system similar to what was done in Hardwick. The system acts as a large septic tank and does anaerobic waste

breakdown which chews up BOD and solids; but there is little nitrogen or phosphorous removal. The system does work very well for BOD and TSS removal. There is a commercially available system. LEMNA Technologies can do cover and baffle and can design for fluctuating water level needs of baffle. Sludge removal discussed. Fairly inexpensive process to increase BOD by 50%.

As flows come up, if you approach your plant design flow you could request increase in hydraulic flow from DEC. If flow goes up then required discharge concentration would have to go down. Ammonia is a concern. The lagoon partially nitrifies nitrogen at times during the summer. When it come in to plant it is concentrated. Plant has bacterial transformation and nitrogen needs to be changed to gas. Temperature is important for plants in order to remove nitrogen so most that are required to meet low limits are covered. Danville's lagoons are open.

Current application are going to push BOD up so anorectic is being suggested.

Peter Griffin inquired if spikes were sufficient to trigger a regulatory look or do they need to be consecutive.

Jim Brimblecombe noted 80% is a trigger for flow for certain number of the month (three months) but there is no such requirement for BOD.

Ken Linsley discussed ARPA monies being able to be used for clean water and wastewater along with the reserve funds in the sewer account. Money coming in needs to be committed by 2024 and expended by end of 2026.

Cost was inquired about.

Jim Brimblecombe said for a simple, straight-across baffle and cover the manufacturer estimated \$75,000 plus installation.

Influent aeration structure and design of pond discussed.

Peter Griffin inquired about time table of project.

Jim Brimblecombe noted manufactured within one month and Paul Olander suggested may be able to be installed from surface and not draw pond down.

Water Andric discussed along with other waterways used by other towns. Water Andric aquatic sampling noted it could handle the flow and wasteloading from the plant.

Kellie Merrell spoke of new bylaws and businesses and vision of town.

Cost discussed along with Water Andric waste receiving capacity. Danville is limited to 60,000 GPD per day by permit.

Jim Brimblecombe suggested for short term, going upstream in the collection system to try to eliminate infiltration and excess flow, and an influent flow meter to get handle on what coming in to facility.

Jim Brimblecombe to contact Wayne Graham of Vermont Rural Water Association to look at collection system and get flows down.

Ken Linsley inquired if they should look at interceptors in current restaurants.

Paul Olander thought that would help.

Conclusion is Town needs to look ahead to make changes and with proposed changes Town will be tight but okay.

Peter Griffin understands current system can handle the two new additions however his concern is where the town will hit regulatory control issue for the town.

Paul Olander suggested to go to DEC and ask questions about their planning for the Water Andric.

Lance Horne discussed work needing to be done to expand future growth but currently he needs a letter from the Town indicating the town system can handle flow and water strength. Letter is required for health inspection to be completed

Kellie Merrell if the Town needed a permit or could they just upgrade the system.

Paul Olander noted the Town would need to let DEC know of their intent to add an Anaerobic Reactor Cell – would not require a permit change just their consent.

Motion by Eric Bach, 2nd by Peter Griffin to approve sewer permit for Washburn Lodge, (permit on file and check on hand). Vote 5-0-0. All in favor

Motion by Kristin Franson, 2nd by Peter Griffin to approve sewer permit for Random Road LLC. Vote 5-0-0. All in favor.

- Jenni Lavoie – Apply for Designated Village Center Status for North Danville – language in town plan as a goal. Brainerd Library had applied for grants already so the designation would help them. Boundary area for North Danville discussed. Designation give down town village tax credit, state grants and neighborhood development eligibility.

Motion by Eric Bach, 2nd by Kristin Franson to authorize application for Designated Village Center for North Danville. Vote 5-0-0. All in favor.

- Glenn Herrin – LEMP (Local Emergency Management Plan) – introduction of document meaning.

Glenn Herrin reviewed:

Incident Command Structure (ICS)

(EOC) Emergency Operations Center supports the ICS. The Town roll is to not direct First Responders. The Town maintains situational awareness, provides resources, and public information. The type of action that would activate the center would be a short duration, high intense event such as an ice storm (EOC would then be opened for a few hours); a major incident such as a hurricane or tornado (EOC would be open for a short duration); a really bad situation where power is out for weeks (check on people make sure they are all set with necessities such as medication and oxygen if power is out); pandemic – long slow duration; and exercises – stand up EOC just to practice to know how it works. There is training for the Selectboard, planning seminars and table top exercises too.

5. **Town Clerk** (Wendy Somers)

- Vote to expend funds for annual pest control at Town Hall and Rescue building

Motion by Eric Bach, 2nd by Kristin Franson to approve the annual Pest Control expenditure with The Eliminator for Town Hall and Rescue Building (Brainerd Street). Vote 5-0-0. All in favor.

- Requesting to be named Interim Sexton and sign burial certificates.

Motion by Eric Bach, 2nd by Peter Griffin to appoint Wendy Somers as Interim Cemetery Sexton to Town owned Cemeteries. Vote 5-0-0. All in favor.

- Moving Diane back in to the Town Clerk office. Diane's new desk is arriving today. Goal is to open the office to the general public by June first.
- ARPA Funds – Ken Linsley spoke of \$200,000 ARPA funds. The county money is reallocated based on population. Treasury said the money needs to go to counties however if there are no counties it would be redistributed to Towns. Per State requirements the Town needs to designate a contact for ARPA Funds.

Motion by Eric Bach, 2nd by Kristin Franson to designate Wendy Somers as contact with State for handling ARPA funds. Vote 5-0-0. All in favor.

6. **Highway Foreman** (Keith Gadapee)

- Curb Cut – driveway location for 154 Cormier Road needs signature.

Motion by Eric Bach, 2nd by Peter Griffin to approve Curb Cut application for 154 Cormier Road with Keith Gadapee's comments. Vote 5-0-0. All in favor.

- AOT inquired to Highway for any policy for COVID or for any policy to follow for person coming in to Town.
- Joe's Brook paving grant awarded and to commence July 1. Tree removal will be done this year.

Consensus is to allow Keith Gadapee to sign the grant agreement.

- Recycle Grant signed and sent in, now needs to e-sign.
- Labor and Industries Permit is in the works.
- Selectboard approval needed to work with AOT on parking standards for parking around the park for cross walks, letters and stop marks.

Consensus is in the affirmative.

7. **Issues and Information** (All)

- (a) **Town Band bottle collection** – Ellen Gould seeks three months collection from recycle collection at Recycle Center of bottles for the Town Band. Funds are used for purchase of sheet music. This request is the same as it has been in the past.

Consensus is that it is acceptable for Town Band to have three months collection and to work with Clayton Cargill Recycle Center Operator.

- (b) **Flag expenditure** – Ken Linsley requested authorization for \$8 expenditure for flags for the Green for Memorial Day.

Motion by Peter Griffin, 2nd by Kristin Franson to authorize the \$8 expenditure by Ken Linsley for flags on the Green. Vote 5-0-0. All in favor.

- (c) **Executive Session** – 1 VSA 313 (a)(3) – employment

Motion by Eric Bach, 2nd by Peter Griffin to go into Executive Session under 1 VSA 313 (a) (3) employment and to invite Wendy Somers and Audrey DeProspero. Vote 5-0-0. All in favor

Selectboard went in to Executive session at 8:50 pm.

Motion by Eric Bach, 2nd by Peter Griffin to leave Executive Session. Vote 5-0-0. All in favor.

Selectboard left Executive session at 9:06 pm.

Motion by Eric Bach, 2nd by Kellie Merrell to extend offer to Zoning Candidate. Vote 5-0-0. All in favor.

8. **Financials:** Orders to review and sign

Motion by Eric Bach, 2nd by Kristin Franson to authorize Chair Ken Linsley to review and sign the Financial Orders on behalf of the Selectboard. Vote 5-0-0. All in favor.

9. **Adjourn** – *Motion by Eric Bach, 2nd by Kellie Merrell to adjourn at 9:09 p.m. All in favor.*

Minutes taken by Audrey DeProspero submitted May 25, 2021 at 12:15 pm.

DRAFT